

# *Spotlight Programs Board Variety Show 2017*



*Wednesday, October 18, 2017 at 7:00 p.m.*

*Student Center Ballroom*

## **Event Guidelines**

### **I. Mission**

- Mission: Spotlight Programs Board, (SPB) Variety Show, is set into motion to showcase the talents and gifts of students within the student body through a healthy, enjoyable, and inspiring process. Groups are encouraged to utilize creativity with musicality, choreography, vocals, setting development, Comedy, and costuming. This is open to many interpretations of the group's discretion.

### **General Rules**

- Participation in Variety Show (VS) is open to any club or organization chartered and recognized by Georgia State University and to any group of Georgia State students who wish to organize solely for the purpose of the Variety Show (two students minimum).
- Variety Show is designed so that any group can do anything, such as but not limited to, comedy, drama, music, dance, or other (so long as it is deemed appropriate).
- All acts proposed for performance must conform to Georgia States' policy regarding appropriateness and sensitivity for the campus, community, and campus guests. The costumes, theme, music, makeup, movement, choreography, and overall content of the group's Variety Show performance should not conflict with the Mission and Core Values of Georgia State or the group will be eliminated. The SPB Advisor has complete discretion.
- All participants of Variety Show must be Georgia State students as stated in the student handbook.
- An individual student may perform in or direct as many Variety Show acts as desired.
- Groups must follow all established procedures to ensure an excellent Variety Show.

- After Auditions, any changes, additions, or deletions in regard to theme, songs, staging, and costumes are to be submitted to Live Entertainment Committee or SPB Adviser, in writing. These changes will be approved or disapproved with priority based upon the recorded time of submission.
- Any song in Variety Show can be used multiple times, at the discretion of the Live Entertainment committee.

## II. Variety Show Contacts

- Michael Norris-Live Entertainment Chair
  - spotlightliveentmt@gsu.edu

## III. Theme

- There will be no theme for this year’s performance.
- SPB will revisit the idea of a theme every year and decide accordingly.

## IV. Group Classification

- Groups for Variety Show are broken down into two categories: small and large groups.
- The individual group specifications are found in the chart below:

Group	Number of Participants	Act Length	Set Up + Strike Time
Small	2-10 performers	5 minutes	3 minutes
Large	11-20 performers	7 minutes	3 minutes

- SPB members will not share information about the groups’ acts at any time.
- SPB members that are in or associated with any organization(s) performing will not be allowed to attend the rehearsal sessions & will only serve in non-compromising positions.
- All rehearsals are closed to anyone who is not in the act or a crew member.
- Each group will be allowed to have the specified backstage crew to help set-up and strike for their act. These will be the only people allowed backstage during the show.
- All groups must have an idea of what they want to do with the lighting, sound, video, and timing of the group.
- Each group will be given a holding area placement at the Student Center. This area is for group members, crew, and SPB representatives only. All other individuals are unauthorized to occupy the holding areas.

## V. Tickets/Seating

- At no time will costumed performers be allowed in the audience or lobby at the Student Center during the performance of Variety Show.
- SPB has complete discretion on seat placement.
- The 2017 event prices are listed below:
  - GSU Student Price- Free
  - GSU Faculty/Staff, Perimeter, and Guest- \$5.00

## **VI. Registration/Audition Process**

- All signups are at the Spotlight office front desk.
- Once entries are confirmed and conflicts resolved, no changes may be made without prior consent of the Live Entertainment Chair or SPB Advisor.
- Registration material requests will be prioritized by date and time of submission.
- Due to the high level of interest, all groups will be reviewed through audition.
- Audition times are by **appointment only** and each group will **sign up in the spotlight office** Located in Student Center East Room 316.

## **VII. Deadlines & Schedule**

- August 28, 2017-September 19, 2017; —Sign up Period
  - If a conflict arises because more than one group submits the same theme or song, the conflict will be resolved according to the date of submission of the completed theme and song sections on the Initial Registration form. The group who turned their form in first will retain the theme or song in question.  
During the Audition, a group leader or group leaders will sit down with the V-Show Live Entertainment Chair and Committee Lead to discuss the vision for their show. Leaders making the pitch should be ready to describe the theme, discuss where songs will fit into their groups act, and be able to talk about costumes, props. Etc.
- Monday, September 11<sup>th</sup> from 12-1 p.m. and 5-6 p.m.; —Auditions
- Tuesday, September 19<sup>th</sup> 4-5 p.m.—Auditions
  - Veterans Memorial/Dahlberg Hall
  - Video submission will only be accepted on the days of Auditions
- October 9<sup>th</sup> 2017 at 5-10 p.m. —Dress Rehearsal
  - Groups will have time to practice in the Student Center ballroom, and better orient themselves with the facility.
  - During this time the LE Chair, will give final approval to the groups' acts.
  - The group must have one member of their act in full costume and bring all props/set pieces for final approval by the LE Committee.
  - The props/set pieces must be finished by October 9<sup>th</sup>. The act must have all components shown as they will be in the final show. Groups who do not comply, will lose the opportunity to use the forgotten item(s) in their act.
  - This rehearsal is closed to any nonparticipants, approval for non-performers being present goes through the Live Entertainment committee.
  - During rehearsals, The Variety Show Event Lead will evaluate each group's compliance with all guidelines. Groups will have time to address any problems before the final performance.
- Wednesday, October 18<sup>th</sup> at 7p.m.—Show Day

## **VIII. Technical Regulations**

- During the technical run-through, the Student center staff will listen to the performers. Any changes to be made in microphones, lights, and cues should be relayed to the Backstage Director by the leader of the group only. All changes are at the discretion of the technical staff.
- No major changes will be allowed in audio, staging, or lighting after the run-through on the day of the show.

## **IX. Judging Criteria for Performance**

- The allocation of points is as follows for the Performance Score:

### **Judging Criteria**

Technical Ability	1-25 pts.
Entertainment Value	1-25 pts.
Theme Presentation	1-25 pts.
Creativity	1-25 pts.

- **Technical Ability**
  - This category is designed to evaluate the quality of skills presented in an act. This may include, but is not limited to, music, dance, vocal performance, acting, etc. Because it is a Variety Show, a group is not limited to one type of performance. This category is purposely broad to accommodate many different skills and talents.
- **Entertainment Value**
  - This category is designed to provide an overall estimation of a performance. Audience response and the general showmanship of performers are two major contributing factors in this category.
- **Theme Development**
  - This category measures how well the group conveyed the stated theme (of the individual act) to the audience and how well supporting elements, such as, but not limited to lights, dance, song selection, set design, video, costumes, etcetera, assisted in achieving the overall effect of the act.
- **Creativity**
  - This category evaluates the uniqueness of the performance as a whole, as well as the group's effective use of costumes and stage props.

### **Scoring**

- The maximum score given by each judge will be 100 points (Performance Score).
- On the night of the performance, score sheets will be collected and tallied during the performance by the LE committee
- When the results have been tallied and the winners are determined, the list of prize winners will be sealed and delivered for announcement.
- Placement of all other acts will not be disclosed.
- Judges' comments will be returned to the group leader's mailbox following the show.
- Total scores of all acts will not be publicly released at any time.

### **Prizes**

- Best Overall Large group (\$500)
- Best Overall Small group (\$250)
- Most Creative Group (\$125)

## X. Selection of Judges

In selecting judges, every effort will be made to secure Non Bias Individuals with knowledge of:

- Theater
- Dance
- Music

## XI. Infraction Assessment

- Infractions will be assessed on a case by case basis.
- Penalties may include:
  - Loss of practice time and space.
  - Unable to participate in the show.
  - Loss of points from your final score.

## XII. Conduct

- In the event that a group adds an element to their performance which is determined to be inappropriate, the group in question will be notified of the offense whenever it is observed. The group leader of the organization will be required to remove any inappropriate content from their subsequent performances before being allowed to perform again. In the event the organization does not make the agreed upon changes, they will immediately be suspended from participation in Variety Show and will only be allowed to continue participating in the competition by appealing to SPB. The group is also subject to additional sanctions by Georgia State University.

## XIII. Student Center Ballroom

- Language, behavior, & rehearsal clothing must be appropriate for a coed environment.
- Do not place anything on the piano.
- Please do not sit on the back of the chairs or stand on the seats/arms.
- No props or any other group materials may be left or stored in the Student Center
- At no time should any group member operate any university lighting equipment, or audio technology.
- **Failure to leave a practice area in the same set-up and condition as it was found will result in loss of space.**

## XIV. Variety Show Policy

- In the spirit of good competition, all participants are expected to keep in confidence the details of their own acts, and to respect the privacy of other competitors. Infractions will be at the discretion of the LE Committee.
- Variety Show policies are subject to change at any time by SPB. All group leaders will receive adequate notice through email.
- If any major concerns or questions should arise, the Live Entertainment Chair will call a meeting. The issue will be resolved and groups will be notified.

## XV. Rules of Governance

- The Live Entertainment committee will establish and enforce guidelines for Variety Show. The committee will report to the SPB Advisor.
- The SPB Advisor will oversee the process of Variety Show preparation and performance.
- Process of Appeal:
  - Any participating group, through its group leader, may appeal any decision relative to these rules to SPB. Also, any group, through its leader, may present to the LE Committee a complaint against another participating group for alleged violation of rules. The following method should be used by a group who wishes to make an appeal to the committee:
    - A written statement of the grievance will be presented to the LE Committee and the SPB Advisor.
    - The aggrieved group shall be represented by its group leader and up to two additional group members who are participating in Variety Show and who have something to contribute to the matter at hand.
    - The group about which a complaint is being lodged shall be represented by its group leader and up to two additional group members who are participating in VS and who have something to contribute to the matter at hand. The two groups do not need to confront one another.
    - The VS ruling should be considered final, although this does not preempt administrative intervention should the need arise.